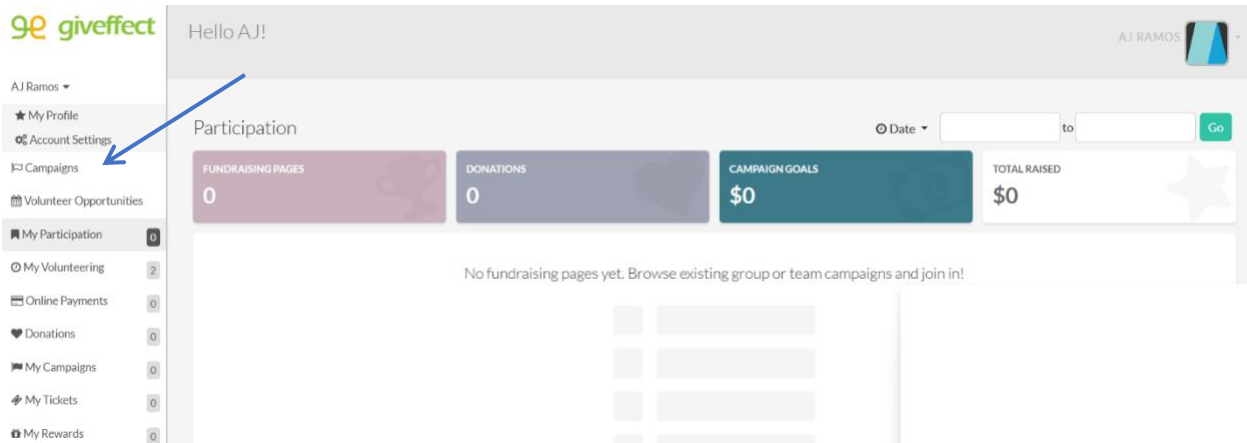
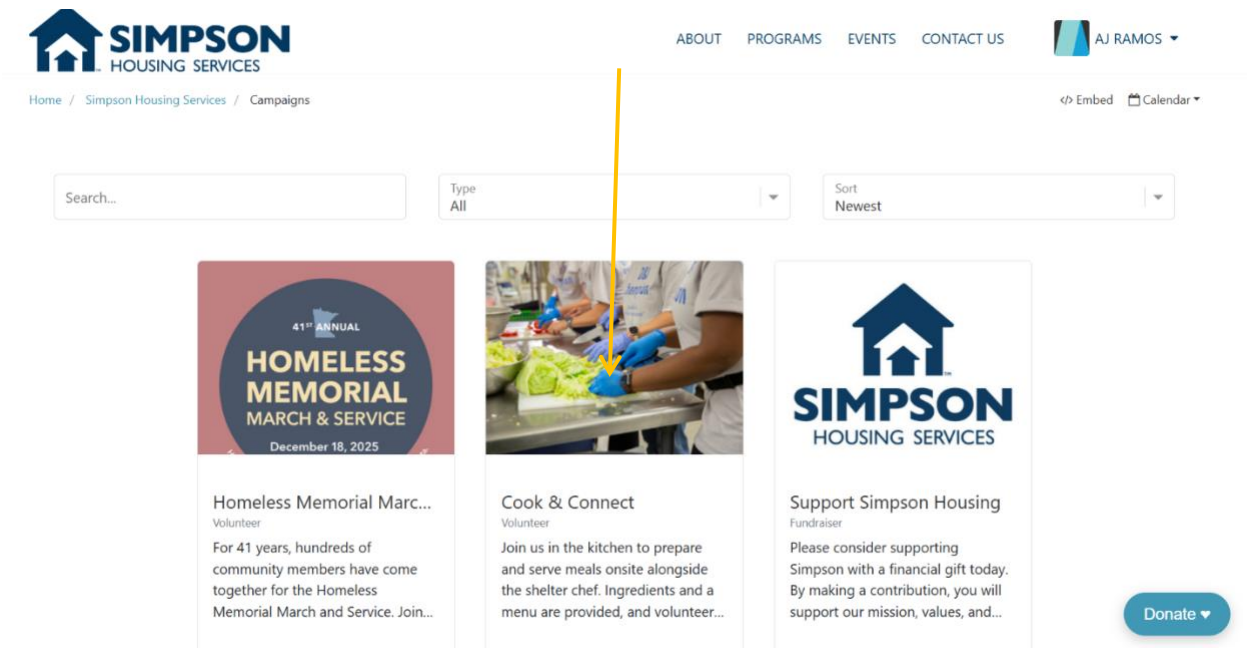


Cook & Connect Sign-Up Guide

1. After signing up for an account in Giveeffect, click on Campaigns.




2. Once you are on the campaign page you will see the Cook and Connect campaign. Click to enter.




3. There are three buttons on the right side. If you are looking to sign up a group, please click the button that says GROUP SIGN UP.

Cook & Connect



[Individual Sign Up](#)
[DONATE](#)
[Group Sign Up](#)

Location / Venue



Address:
2740 1st Avenue South
Minneapolis, MN 55408
USA

4. Then you can choose the date that works best for you.

Make a Group Reservation

Please select a time from the options below.

Wednesday Nov 12, 2025 (10:30am to 1:00pm)
Lunch at Zion

Wednesday Nov 12, 2025 (5:30pm to 8:00pm)
Dinner at Zion

Thursday Nov 13, 2025 (10:30am to 1:00pm)
Lunch at Zion

5. You can choose the number of slots you would like to fill. If you plan to have your own group, you will need to fill the spots with 6. If you want to keep spots open for other volunteers outside of your group to join you then you can pick another amount. Keep in mind if you pick fewer than 6, other individuals will be able to join your group.

Make a Group Reservation
Organize your group to volunteer

Reservation

Lunch at Zion

Thursday Nov 13, 2025 6 spots left
10:30am to 1:00pm 128 W 33rd St

Number of spots:
 Group name:

Number of spots

- 2
- 3
- 4
- 5
- 6

Organization:

First name*: Last name*:

Phone: Phone type:

Email address*: Email type:

6. You will then see a page where you can either invite group members by their email address (left side of page) or copy the link (highlighted in yellow on the right side) to send in an email to your group where they can have access to the spots available.

SIMPSON
HOUSING SERVICES

Manage your Reservation
Invite the rest of your party

Participants

- | | |
|---|--------------------|
| First name
AJ | Last name
Ramos |
| Email
contacts4simpson@gmail.com | |
| <input checked="" type="checkbox"/> Claimed | |
- | | |
|--|-----------|
| First name | Last name |
| Email | |
| <input type="button" value="Send Invite"/> | |
- | | |
|--|-----------|
| First name | Last name |
| Email | |
| <input type="button" value="Send Invite"/> | |

SIMPSON
HOUSING SERVICES
Volunteer Reservation

Hello AJ Ramos,

You have been designated to manage this reservation for 6 volunteers. This reservation is for Dinner on Monday Jan 12, 5:30pm to 8:00pm in support of Simpson Housing Services.

Manage your guestlist by completing this form. Click 'Invite' to notify your entire group, or 'Send invite' individually.

Alternatively, you may leave spots open and share the link <https://reservations22425.spotlights176244530> with your group that your guests may claim a spot on a first-come-first-serve

Spots may be reopened for those who have declined an invite by clearing their fields, then clicking 'Save'. Spots may be reassigned as required.

Confirmation status is updated on this page when participant confirm, decline or signup to an available spot. Check back regularly with this page to confirm the status of your party.

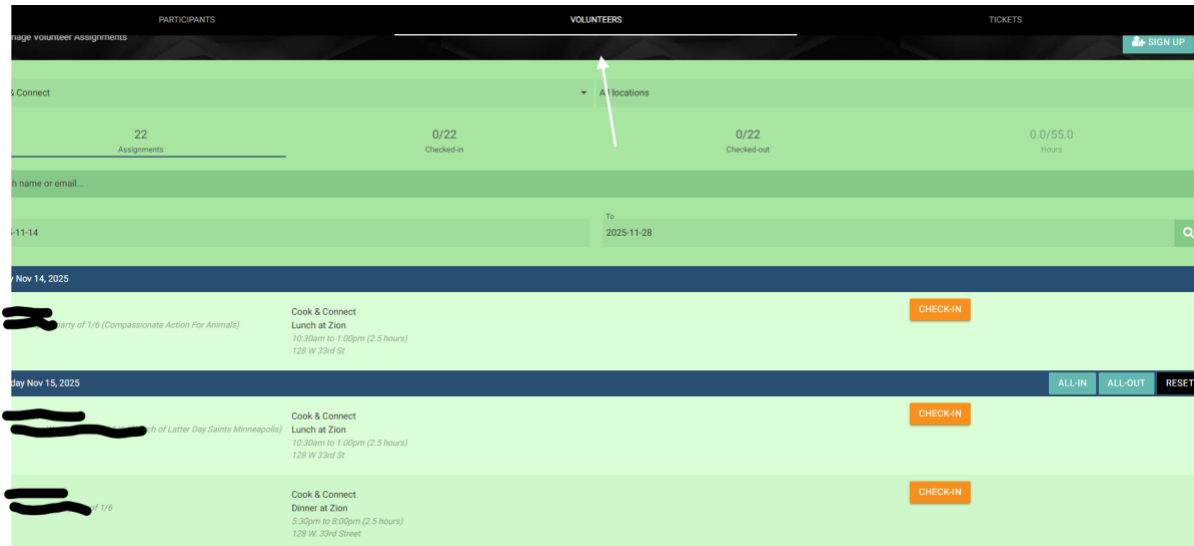
7. As we transition to the new shelter, we are asking for two important commitments:

1. Please keep volunteer groups to a maximum of six people.
2. Ensure that all volunteers are registered **before** arriving at the shelter.

Keeping groups small and having everyone registered in advance helps us maintain a safe, organized, and food-safe kitchen environment for everyone involved.

Sign In at the Shelter

When you send your group reservation link to the members of your group, they are able to register before coming to the shelter. This makes sign in a breeze!



1. **Wake the tablet** by tapping the screen, then open the **Chrome browser**. The EventBuddy page should load automatically.
 - If it does not appear, select the **Home** button in Chrome to navigate to the correct page.
2. Once on EventBuddy website, select the **middle tab labeled “Volunteer.”** Use the **magnifying glass icon** on the right side to trigger a search.
 - All volunteers registered for that day will appear in the list. Select **“Check In”** next to your name.
 - Names have been removed for privacy in training materials, but the example image shows what the screen will look like.